

**Peterston-super-Ely Community Council**  
**Cyngor Cymuned a Llanbedr-y-Fro**



**Minutes of the MUGA Sub Committee Meeting**  
**held at 7:30pm on Wednesday 8<sup>th</sup> March, 2023**

**Present:**

PSE Community Council: CHAIR: Cllr D. Moody Jones; Cllr H. Potter; Cllr J Drysdale,  
TaSC: Mr C Finch, Mrs R Haves & Mrs L Finch (only present for Item 2 on the agenda).

**245. Apologies**

David Richmond

**246. To discuss Safeguarding and Well-being**

One incident has been reported at the MUGA of bullying of a younger boy by 2 older boys. The older boys were spoken to by the mother of the younger boy and no further action was taken.

LF felt the safeguarding role was not well known so that any incidents were reported to her.

Information will be included in the parish magazine. **(Action LF)**

Safeguarding rules derive from Tennis Wales; a 3-year review is due this year. Lawn Tennis Association will be revising their rules soon and the review will follow this. Also due is an audit of safeguarding based on a self- assessment followed by a site visit by a LFT representative. Likely would fail on a few points but will be reviewed when changes to LTA rules are known.

**Agreed:** If there is another pandemic, risk assessments for this will sit with the safeguarding role

LF will be standing down after the audit in about May/June.

There is also supposed to be a substitute in the safeguarding role.

The committee thanked LF for all her valuable work.

**247. Review and approval of minutes from Sub-Committee Meeting on 14<sup>th</sup> April, 2022 and matters arising.**

The minutes of the Sub-Committee meeting were accepted unanimously as a true and accurate record. There were no matters arising not included in the agenda for this meeting.

**248. Maintenance Appendix**

RH had asked other Councils which operate MUGAs about their maintenance practice but all employ a caretaker of some kind with a maintenance role. The maintenance schedule previously produced, based on the requirements to maintain the supplier's warranty for the MUGA, was too onerous and unrealistic on a voluntary basis. Also the usage of the MUGA is fairly light and doesn't require the level of maintenance specified. Agreed that the warranty requirements haven't been met so a different maintenance schedule will be drawn up by June. **(Action RH and HW)**

**249. Management Agreement signing**

The Management Agreement can be signed once the associated maintenance schedule has been finalised.

**250. MUGA:**

**Floodlights and glare**

JD outlined the Community Council's intention to explore whether adjustment of the light angles could reduce glare, and if not trial different

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bulbs to see if glare can be reduced. RH informed the committee that Grant for improving energy consumption and environment may be available from the Vale of Glamorgan Council to change to LED bulbs. These bulbs may also enable a different angle setting to reduce glare. However, it is likely that LED bulbs would be brighter.

Agreed to apply for funding for LED bulbs to be submitted by April 4<sup>th</sup>.

PSE CC could fund the balance of cost. Three quotes will be sought: the current supplier; LTA partner lighting company; and a firm known to CF.

**Actions: application to be submitted by RH; lighting firm contact from CF; current quote for replacement bulbs to be provided by JD to RH.**

Complaints have been received about the MUGA being on when users leave credit on the meter after they have finished. It is impractical to change the tokens' period to ½ hour from the current 1 hour because users are likely to put in enough tokens for their booking and we can't police that, or when users leave their session.

Agreed that waste of electricity is a pity but this is a minor issue in usage terms and in impact of lights being on.

CC to inform Mr E. Roberts of the actions planned

**(Action JD)**

#### **Lighting of access path to MUGA**

The CC is considering lighting of the access path as part of a revised Community Action Plan funded by the Community Benefits reserve fund recently set up by the CC. The path lighting is part of the approved Planning Permission for the MUGA and specifies that the lighting should be solar and battery powered with a PIR. A timer is also desirable but could be difficult to obtain with a solar system. Any lights would have to be fixed securely and vandal and thief proof. A possible option nearer the MUGA might be to power lighting from the club house but would require amendment of planning permission.

**(Action RH to research options and costs)**

This project would have to be consulted on with PSE residents as part of the Community Action Plan.

#### **Access path maintenance**

The CC is also considering extension of the path right around the playing field as part of the Community Action Plan. This could include maintenance to the existing access path. Suggested that installing a drain alongside an extended path where it runs between the MUGA and the football field be considered in order to reduce flooding at the MUGA edge.

**(Action CF to talk to Christine Smith about drainage)**

#### **251. Update from the Community Council**

The Community Action Plan consultation will be calling for ideas. Improvements to the club house could be considered, and improved toilet provision was discussed.

#### **252. Update from TaSC**

2022 accounts are being prepared. A surplus of a few hundred pounds will be made. Additional bookings from sports clubs outside PSE are coming in and the balance of booked sessions and open sessions will need to be considered. TaSC is looking to invest the current reserves

The meeting closed at 9.15 pm